

FAREHAM

BOROUGH COUNCIL

AGENDA

AUDIT AND GOVERNANCE COMMITTEE

Date: Monday, 19 October 2020

Time: 6.00 pm

Venue: Microsoft Teams Virtual Meeting

Members:

Councillor J E Butts (Chairman)

Councillor S D Martin (Vice-Chairman)

Councillors S Cunningham

P J Davies

T Davies

Mrs T L Ellis

J G Kelly

Deputies: I Bastable

J S Forrest

Mrs C Heneghan



1. Apologies

2. Chairman's Announcements

3. Minutes (Pages 5 - 8)

To confirm as a correct record the Minutes of the Audit and Governance Committee meeting held on the 25 November 2019.

4. Declarations of Interest and Disclosures of Advice or Directions

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Annual Report of the Audit and Governance Committee (Pages 9 - 22)

To consider the annual report by the Head of Finance and Audit on the work of the Audit and Governance Committee during 2019/20 and the proposed work programme for 2020/21.

7. External Audits Annual Certification Report (Pages 23 - 26)

To consider a report by the Head of Housing and Benefits on the findings from the 2018/19 certification work carried out by the External Auditors (KPMG).

8. Counter Fraud Annual Report (Pages 27 - 38)

To consider the Annual Counter Fraud Report by the Head of Finance and Audit.

9. External Audits Annual Plan and Fee (Pages 39 - 92)

To consider a report by the Deputy Chief Executive Officer on the External Auditor's Annual Plan of Work for 2020/21 and proposed Fee for the audit of the 2019/20 accounts.

10. First Year Review of the New Procurement and Contract Procedure Rules (Pages 93 - 114)

To receive a presentation from the Head of Finance and Audit and Head of Democratic Services reviewing the effectiveness of the recent changes to the Procurement and Contract Procedure Rules.

11. Head of Audits Annual Opinion 2019/20 (Pages 115 - 132)

To consider the Head of Audits Opinion report by the Head of Finance and Audit.

12. Annual Governance Statement (Pages 133 - 166)

To consider a report by the Head of Finance and Audit on the 2019/20 Council's Annual Governance Statement.

13. Internal Audit Annual Plan 2020/21 (Pages 167 - 174)

To consider a report by the Head of Finance and Audit on the Internal Audit Plan for 2020/21.

14. Internal Audit Progress Report (Pages 175 - 210)

To consider a report by the Head of Finance and Audit on the findings arising from the latest internal audit work to be finalised and the progress being made on delivering the internal audit plan for 2020/21.



P GRIMWOOD
Chief Executive Officer

Civic Offices
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09 October 2020

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